



## **Conference and Meeting Catering 2010 Options**

### **All Options include:**

Tea and coffee arrival, coffee station at morning and/ or afternoon tea  
Fresh water all day  
Orange juice at lunch time  
Lecturn for presenter  
All rooms have a Digital Projector and screen and laptop access point.  
Wireless or standing microphone  
AV Technician on site to assist with set –up by prior arrangement

### **Workshop catering (1) \$14.50 per head**

Based on minimum of 30 people, includes venue hire for up to 5 hours, and AV

Finger Sandwiches  
Tea and Coffee  
Juice

### **Workshop and catering (2) \$18 per head**

Based on minimum of 30 people, includes venue hire for up to 5 hours and AV.

Finger sandwiches  
Sweet treat  
Tea and coffee  
Juice and soft drinks

### **Workshop and Catering (3) \$22.50 per head**

Based on minimum of 30 people, includes venue hire for up to 5 hours, and AV

Tea and coffee  
Juice and Soft drink  
Finger sandwiches  
Selection of Hot pastry platters  
Sweet treat

\*( more substantial sandwiches instead of pastries and finger sandwiches can be included in this option for luncheon workshops at \$ 25 per head )



## **Full Day Events**

### **Venue hire including working lunch, morning and afternoon tea \$ 28 per head.**

Tea and coffee arrival, coffee station at morning and/ or afternoon tea

Fresh water all day

Orange juice at lunch time

Lectern for presenter

All rooms have a Digital Projector and screen and laptop access point.

Wireless or standing microphone

AV Technician on site to assist with set –up by prior arrangement

### **Morning / Afternoon Tea**

*Please select 1 or 2 items from the following.....*

Fresh scones served with jam and cream

Assorted homemade shortbread cookies

Buttered sticky date loaf

Apple and Blueberry Muffins

Assorted brownie slice

Home made Carrot Cake

Fruit Basket

### **Working Lunch includes**

Traditional style point sandwiches- 4 points per serve or Mini rolls (small lunch variety: wholemeal, granary, white) or French Baguettes with a selection of gourmet fillings.

Hot options also available – menu on request

Tasmanian Cheese & Seasonal Fruit Platter to finish or select something from the morning and afternoon tea selection for something sweet.



Special Dietary requirements are happily accommodated, however 1 week's notice prior to the function is required.

Alcohol can be purchased on a consumption basis or as a price per head package.

Quotes are based on a minimum **of 30 people**.

Prices include GST

Prices are valid until 31December 2010.